

**NEW MARSTON (SOUTH) RESIDENTS' ASSOCIATION CONSTITUTION (*amended by members at AGM on 15<sup>th</sup> September 2022*)**

**1. Name**

The name of the Association is the New Marston (South) Residents' Association (New MARA South for short).

**2. The Area**

The following streets comprise the Area for the purposes of this constitution:

Marston Road between St Clement's Church and the bottom of Jack Straw's Lane

Ferry Road	John Garne Way	Weldon Road	Westrup Close
Edgeway Road	William Street	Nicholson Road	
Hugh Allen Crescent	Moody Road	Hayes Close	
Purcell Road	Peacock Road	Goodson Walk	
	Prichard Road	Parry Close	

**3. Membership**

Anyone residing within the Area is a member and may attend and speak and vote at all meetings of the Association except that only members of the committee may vote at committee meetings.

**4. Aims**

- (a) To represent the collectively agreed view of members to relevant bodies about local issues and concerns.
- (b) To inform members of issues that may affect the local environment and well-being of members by changes to local assets and amenities
- (c) To work together to maintain and improve the local environment for the benefit of the local community.

**5. The Committee**

- (a) The day-to-day administration of the Association shall be the responsibility of a Committee elected each year by the Association at its annual general meeting.
- (b) The Committee shall consist of:
  - (i) a Chairman, a Vice-Chairman, a Treasurer and a Secretary, who shall be the Officers of the Association, elected by the Association;
  - (ii) up to five other members elected by the Association;

(iii) such persons as may be co-opted by the Committee from time to time, provided that their co-optation shall be valid for the same period as the Committee is currently elected by the Association.

(c) The Committee shall normally meet at least three times a year in person or by electronic means.

(d) The quorum shall be five members of the Committee.

### **General meetings of the Association**

(a) An annual general meeting shall be held every year within fourteen months of the previous annual general meeting. In the event of being unable to meet this requirement due to pandemic or other circumstances beyond the control of the Association, the Committee should inform the membership of the reasons for not following the constitution and take steps to hold an AGM as soon as possible when circumstances allow.

(b) At least fourteen days notice shall be given of the annual general meeting.

(c) General meetings may be held at any other time either (i) at the discretion of the Committee by majority decision, or (ii) after a written request to the Secretary of the Committee signed by not fewer than fifteen members of the Association.

(d) The quorum for a general meeting of the Association shall be twenty-five members.

## **6. Finance**

(a) In the event of the Committee needing to raise funds for particular projects, the payment of subscriptions shall be sought by the Committee, at a rate to be determined by the Committee at the time. The Committee may raise funds through other means including applying for grants and crowd-funding.

(b) The Treasurer shall keep the accounts of the Association, be responsible for organizing the collection of subscriptions (if any), and report on the Association's finances to the annual general meeting.

(c) The Treasurer will be personally responsible for the safekeeping of money paid to the Association until funds exceed £500, at which point a bank account in the name of the Association should be opened. All payments (cash or bank transfers) must be authorised by the Chair and Secretary and records kept.

## **7. Correspondence**

Emails or letters written on behalf of the Association should be authorised by any two Officers of the Association.

**8. Amendments**

Amendments to this constitution shall be made only in the form of resolutions proposed, seconded and adopted by not less than two-thirds majority of members present and voting at a general meeting, provided that at least seven days written notice of the proposed amendment has been given to the Committee.

**10. Dissolution of the Association**

(a) If an Annual General Meeting is not quorate a further General Meeting will be convened for a date not less than twenty-one or more than thirty-five days from the inquorate Annual General Meeting. Should the subsequent meeting also be inquorate the Association will be held to have been dissolved.

(b) The Committee can propose the dissolution of the Association to a General Meeting.

(c) In the event of dissolution the assets remaining when the Association's liabilities have been satisfied shall be applied for such purposes of benefit to the Area as the Committee shall decide.

17.2.01 (amended 15.9.22)